PERFORMANCE CONTRACT

MINISTRY OF EDUCATION
RECEIVED
14 OCT 2025
DIRECTOR-CPPMU
P. O. Box 30040-00100,
NAIROBI
STATE DEPARTMENT FOR VOCATIONAL & TECHNICAL TRAINING

BETWEEN

THE GOVERNMENT OF THE REPUBLIC OF KENYA THROUGH THE CABINET SECRETARY - MINISTRY OF EDUCATION

AND

COUNCIL - THE KABETE NATIONAL POLYTECHNIC

FOR THE PERIOD

1ST JULY 2025 - 30TH JUNE 2026

Preamble

This Performance Contract (hereinafter referred to as "Contract") is entered into between the Government of the Republic of Kenya (hereinafter referred to as "GoK") represented by Cabinet Secretary - Ministry of Education of (together with its assignees and successors) of the one part and Council-The Kabete National Polytechnic (hereinafter referred to as the Council), (together with its assignees and successors) of P.O Box 29010 – 00625, Nairobi of the other part.

WHEREAS;

> The Government is committed to ensuring that public offices are well managed and they are effective in delivering quality service to the public in line with the provisions of the Constitution of Kenya;
>
> The Government recognizes that MDAs hold a key role in the implementation of the national priorities in order to improve the quality of life of the citizens and make Kenya globally competitive;
>
> The purpose of this Performance Contract is to establish the basis for ensuring that efficient and effective services are delivered to Kenyans in line with the provisions of the Constitution. MDAs are required to adopt systems that enable innovativeness and adaptability of public services to the needs of users through automation and on-boarding of services on the e-citizen platform.

This Performance Contract therefore represents the basis for continuous performance improvement that meets the needs and expectations of the Kenyan people.

Therefore, the parties hereto agree as follows:

Part I: Statement of Responsibility by the Council

The Mandate of The Kabete National Polytechnic is to:

1. Provide innovative quality Technical Education Vocational and Training that will prepare trainees for work and equip them to contribute to the technological, economic, and social development of Kenya;
2. Harness our resources, expertise, creativity, and innovation to ensure efficient and effective service delivery as espoused in the Legal Order No. 92 of 2016 and the TVET Act No. 29 of 2013.
3. Advance knowledge and its practical application through research and innovation that will impact sustainable development across Kenya and beyond.
4. Enhance service delivery through automation to support the digital superhighway and creative economy.
5. Improve infrastructure, learning and work environment in the Polytechnic to enhance quality training.

It is our responsibility to provide the required leadership in designing suitable plans and strategies that will contribute to high and sustainable socio- economic development. It is our undertaking to ensure that the The Kabete National Polytechnic has a credible Strategic Plan and Performance Contract that will deliver the desired goals.

It is also our undertaking that we will perform our responsibilities diligently and to the best of our abilities to support the achievement of the agreed performance targets.

Part II: Vision Statement, Mission Statement and Strategic Objectives

(a) Vision Statement

A premier Polytechnic recognized globally for the advancement and recognition of skills and Competencies for sustainable development.

(b) Mission Statement

To provide demand-driven quality Training, Research & Innovation, Assessment and Certification for Sustainable Development.

(c) Strategic Objectives

1. To promote excellence in TVET through creative and innovative curriculum design and development, modern instructional methods, and assessment practices in accordance with the highest quality management principles.

2. To modernize and develop infrastructural facilities that support services designed around the current and future needs of trainees in all their diversity while maintaining appropriate stewardship of resources and continual growth and expansion of the Polytechnic.

3. To establish and maintain an efficient governance and organizational structure, effective management systems and processes that provide a caring and responsive service to meet internal and external needs in a pragmatic and flexible manner.

4. To enhance collaboration and linkages in research and innovation by positioning the Polytechnic to contribute through knowledge to the prosperity, sustainability, and nation-building by connecting with and committing ourselves to the global communities we serve.

5. To establish the Polytechnic as an institution of choice that attracts and retains staff of the highest caliber by creating an enabling environment that fosters and stimulates academic life, and a climate of professionalism in which all staff recognize and understand their role in ensuring the success of the Polytechnic.

Part III: Statement of Strategic Intent by the Council

In carrying out our duties, we intend to put all our efforts towards contributing effectively and efficiently to the achievement of the national development agenda as espoused in the Kenya Vision 2030 MTP IV, Bottom-up Economic Transformation Agenda (BETA), keeping in mind the specific priorities of the The Kabete National Polytechnic.

Bearing in mind the imperative of inclusivity, we will implement the following Strategic Intents during the Financial Year:

1. Provide relevant employable skills training programs for sustainable development.

2. Enhance competitiveness by graduating trainees with relevant skill for the realization of Vision 2030.

3. To advance research knowledge for purposes of solving community problems

Part IV: Commitments and Obligations of the Government

- Acknowledgement of receipt of correspondences and approval of requests are made within the timelines stipulated in the Citizens' Service Delivery Charter.

Part V: Reporting Requirements

The Kabete National Polytechnic will submit its Quarterly and Annual performance reports online in the prescribed format to the designated agencies as specified in the Performance Contracting Guidelines for the purpose of monitoring progress and annual performance evaluation.

Part VI: Duration of the Performance Contract

The Performance Contract will run for one financial year from 1st July 2025 - 30th June 2026.

Part VII: Signatories to the Performance Contract

For and on behalf of The Kabete National Polytechnic

Signature... Date.....14th OCTOBER 2025.....

AGNES W. KAMIRI

CHAIRPERSON - COUNCIL

Signature... Date.....14th OCTOBER 2025.....

HONEY A. MOHAMUD

INDEPENDENT COUNCIL MEMBER

For and on behalf of the Government of the Republic of Kenya

Signature... Date...

JULIUS MIGOS OGAMBA, EBS

CABINET SECRETARY

MINISTRY OF EDUCATION

MINISTRY OF EDUCATION
RECEIVED
14 OCT 2025
DIRECTOR-CPPMU
P. O. Box 30040-00100,
NAIROBI
STATE DEPARTMENT FOR VOCATIONAL & TECHNICAL TRAINING

ANNEX I: PERFORMANCE CONTRACT MATRIX FOR THE KABETE NATIONAL POLYTECHNIC

S/no.	Performance Criteria	Unit of Measure	Weight (%)	Status Previous Year 2024/2025	Target (FY 2025/2026)
A	**Financial Stewardship**				
A1	Absorption of Allocated Funds (GoK)	%	5.00	100.00	100.0000
A2	Appropriation -In-Aid	Kshs.	2.00	608584707.00	617194470.0000
A4	Pending Bills Ratio	%	3.00	1.60	1.0000
	Weight Sub-total		**10.00**		
B	**Service Delivery**				
B1	Implementation of Citizens' Service Delivery Charter	%	4.00	100.00	100.0000
B2	Digitalization of Government Services	%	7.00	100.00	100.0000
B3	Resolution of Public Complaints	%	4.00	100.00	100.0000
	Weight Sub-total		**15.00**		
C	**Core Mandate**				
C269_2	Science, Technology, and Innovation (STI) Mainstreamed	%	2.00	100.00	100.0000
C269_3	Project completion rate	%	2.00	100.00	100.0000
C269_4	Female Student Enrolment in Science, Technology, Engineering and Mathematics (STEM) Increased.	No.	6.00	698.00	898.0000
C269_5	Performance in assessments improved.	%	6.00	60.00	65.0000
C269_6	Productivity improvement	Index	3.00	1.90	2.0000
C269_7	CBET Course Mounted	No.	5.00	N/A	10.0000
C269_8	Collaborations with industries Established.	No.	3.00	2.00	2.0000
C269_9	Programs accredited by TVETA Increased	No.	7.00	44.00	59.0000
C269_10	Gross Enrolment Increased	No.	6.00	8894.00	9094.0000

C269_12	Internet Connectivity Improved	No.	2.00	N/A	3.0000
C269_13	Recognition of Prior Learning Candidates assessed	No.	6.00	N/A	110.0000
C269_14	Co-Curricular Activities Undertaken	%	2.00	100.00	100.0000
C269_15	Courses on dual training increased	No.	4.00	2.00	3.0000
C269_16	Course completion rate improved	%	3.00	65.00	70.0000
C269_19	Internal Quality Assurance Enhanced	No.	3.00	2.00	3.0000
C269_20	Production Unit Enhanced	%	2.00	N/A	100.0000
C269_23	Enrolment in Science, Technology, Engineering, Agriculture and Mathematics (STEAM) Increased	No.	3.00	2735.00	2935.0000
	Weight Sub-total		**65.00**		
D	**Implementation of Presidential Directives**				
D1	Implementation of Presidential Directives	%	2.00	100.00	100.0000
	Weight Sub-total		**2.00**		
E	**Affirmative Action in Procurement**				
E1	Access to Government Procurement Opportunities	Kshs.	2.00	178034376.65	102444194.6900
E2	Promotion of Local Content in Procurement	Kshs.	2.00	181211241.42	136592259.5800
	Weight Sub-total		**4.00**		
F	**Cross - Cutting**				
F1	Asset Management	%	1.00	100.00	100.0000
F2	Youth Internships/ Industrial Attachments/ Apprenticeships	No.	1.00	35.00	38.0000
F3	Competence Development	%	1.00	100.00	100.0000
F4	National Values and Principles of Governance	%	1.00	100.00	100.0000
	Weight Sub-total		**4.00**		
	Total Weight		**100.00**		

ANNEX II: PERFORMANCE CONTRACT EXPLANATORY NOTES

A. Financial Stewardship

A1 - Absorption of Allocated Funds(GoK)

In the FY 2025/2026 the Council commits to utilize 100% of the allocated funds on planned projects and programmes as per the budget of Kshs. 787,194,470 The funds will be spent as follows:

	Source of Funds	Unit of Measure	Target	Completion Date
1.	Recurrent	Kshs.	616209596.00	6/30/2026
2.	Development	Kshs.	170984874.00	6/30/2026

A2 - Appropriation -In-Aid

In the FY 2025/2026 the Council commits to raise A-in-A of Kshs. 617,194,470 This will be achieved through:

	Source of Funds	Unit of Measure	Target	Completion Date
1.	Tuition fee and sundry income	Kshs.	582824500.00	6/30/2026
2.	Production Unit (Short Courses & Hire of Polytechnic Facilities)	Kshs.	11564750.00	6/30/2026
3.	House Rent	Kshs.	1200000.00	6/30/2026
4.	Other income	Kshs.	21605220.00	6/30/2026

A4 - Pending Bills Ratio

In the FY 2024/2025, the Council incurred a pending bill amounting to Kshs. 14,031,685 (1.6%) of the actual total allocated funds of Kshs. 878,718,899.90 due to non-disbursement of capitation in the fourth quarter. In the FY 2025/2026, the Council commits to Clear pending bills and ensure that the pending bills, if any, do not exceed 1% (Ksh. 7,871,954.70) of the total budget of Ksh. 787,195,470.

	Sub-Indicators	Unit of Measure	Target	Completion Date
1.	Ceiling for Pending Bills as a proportion of the total approved budget	%	1.00	6/30/2026

B. Service Delivery

B1 - Implementation of Citizens' Service Delivery Charter

To effectively communicate the key service delivery commitments to Citizens and progressively improve customer experience, the Council commits to implement the following during the FY 2025/26

	Sub-Indicators	Unit of Measure	Target	Completion Date
1.	Citizens Service Delivery Charter (of at least size 3'x4' with visible fonts) displayed prominently at the Building & Civil Engineering Department and Electrical Engineering Departments in both English and Kiswahili.	%	10.00	12/31/2025
2.	Citizens' Service Delivery Charter customized to unique needs and convenient access of the customers by among others, translating it to Braille, providing mechanisms for sign language, providing audio recordings and uploading it on the MDA's online platforms	%	20.00	6/30/2026
3.	Staff sensitized on the Citizens' Service Delivery Charter	%	20.00	6/30/2026

4.	Conformity with commitments and standards in the Citizens' Service Delivery Charter ensured by establishing compliance to the commitments stipulated in the Charter through undertaking quarterly monitoring, analyzing and compiling compliance quarterly reports as per the template in Annex VII	%	50.00	6/30/2026

B2 - Digitalization of Government Services

In the FY 2025/2026, the Council commits to accelerating the adoption of ICT solutions to provide easy access, convenience and efficiency in service delivery by undertaking the following:

	Sub-Indicators	Unit of Measure	Target	Completion Date
1.	Core services identified and prioritized for BPR	%	10.00	9/30/2025
2.	Two processes Re-engineered end to end	%	35.00	6/30/2026
3.	Re-engineered service processes digitalized	%	35.00	6/30/2026
4.	All digitalized customer facing services on-boarded onto the e-citizen platform, where applicable	%	20.00	6/30/2026

B3 - Resolution of Public Complaints

In the FY 2025/2026 the Council commits to submit quarterly reports in their prescribed format and undertake the following measures towards Resolution of Public Complaints:

	Sub-Indicators	Unit of Measure	Target	Completion Date
1.	All received public complaints resolved	%	70.00	6/30/2026
2.	Request on access to information received processed	%	30.00	6/30/2026

C. Core Mandate

C269_4 - Female Student Enrolment in Science, Technology, Engineering and Mathematics (STEM) Increased.

In the FY 2024/2025, 698 female trainees were enrolled in STEM. In the FY 2025/2026, the Council commits to enrolling 898 new female trainees, marking an increase of 200, through the engagement of female trainers as role models and targeted advertisement.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Female SET enrolment increased.	No.	898.00	6/30/2026

C269_8 - Collaborations with industries Established.

In the FY 2025/2026, the Council commits to establish Collaboration with industries to enhance quality of training by:

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Collaboration with industries in established	No.	2.00	6/30/2026

C269_9 - Programs accredited by TVETA Increased

In FY 2024/2025, the Polytechnic had 44 programs accredited by TVETA, a milestone in strengthening training quality. In FY 2025/2026, the Council targets an increase to 59 programs, a 34% growth. This will support full CBET implementation, expand program diversity, ensure regulatory compliance, and boost institutional competitiveness.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Programs Accredited by TVETA increased	No.	59.00	6/30/2026

C269_10 - Gross Enrolment Increased

The Council is committed to increasing enrollment from 8894 to 9094 as a strategic move to drive economic growth and address pressing societal challenges.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Gross Enrolment Increased	No.	9094.00	6/30/2026

C269_13 - Recognition of Prior Learning Candidates assessed

In the FY 2025/2026, the Council is committed to recognize skills and knowledge gained outside formal education as a strategy to enhance employability and support career advancement.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Artisan candidates Assessed through RPL.	No.	110.00	6/30/2026

C269_23 - Enrolment in Science, Technology, Engineering, Agriculture and Mathematics (STEAM) Increased

In the FY 2024/2025, the Council enrolled 2,735 trainees in STEAM; this number is projected to rise by 200 to reach 2,935 in 2025/2026, as part of its strategy to drive economic growth and address societal challenges.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Enrolment in STEAM Increased	No.	2935.00	6/30/2026

C269_5 - Performance in assessments improved.

n the FY 2025/2026, the Council commits to improving the overall performance of the Polytechnic from 60% to 65% to enhance its competitive advantage and increase course completion

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Performance in assessments improved	%	65.00	6/30/2026

C269_6 - Productivity improvement

In the FY 2025/2026, the Council commits to measuring the efficiency and effectiveness of resource utilization - including labour, capital, technology, and systems in converting inputs into quality outputs. This will be undertaken across three key areas: Operational Efficiency, Labour Performance, and Citizen Participation, with the goal of improving the productivity index from 1.9 to 2.0.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Productivity Index Improved	Index	2.00	6/30/2026

C269_7 - CBET Course Mounted

In FY 2024/2025, the Council finalized the groundwork for rolling out the Software Developer Level 6 program, including the development and approval of the curriculum. In FY 2025/2026, the Council is committed to supporting the Bottom-Up Economic Transformation Agenda by strengthening ICT competencies through the enrollment and training of ten (10) trainees in the program.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Trainees in Software Developer Level 6 Course trained.	No.	10.00	6/30/2026

C269_12 - Internet Connectivity Improved

In the FY 2025/2026, the Council commits to enhance internet connectivity by relocating the server to a more secure location closer to the network backbone to improve reliability, and networking two computer labs to expand access, thereby creating a conducive environment for effective integration of ICT in teaching and learning.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Internet Access Improved	%	100.00	6/30/2026

C269_14 - Co-Curricular Activities Undertaken

In the FY 2025/2026, the Council commits to support co-curricular activities as a means of nurturing well-rounded trainees and promoting academic excellence by enabling:

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	One inter-departmental sport competition held	%	50.00	6/30/2026
2.	Two teams participate in regional competition	%	50.00	6/30/2026

C269_15 - Courses on dual training increased

In FY 2024/2025, the Council offered two dual training courses. In FY 2025/2026, the Council commits to increase this number to three as a strategy to strengthen industry-academic linkages, improve practical skills acquisition, and enhance the employability of trainees through structured work-based learning experiences

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Courses on dual training Increased	No.	3.00	6/30/2026

C269_16 - Course completion rate improved

In the FY 2025/2026, the Council is committed to improve course completion rate from 65% to 70% to enhance Polytechnic reputation and learners success by implementing curriculum modularization.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Course completion rate improved	%	70.00	6/30/2026

C269_19 - Internal Quality Assurance Enhanced

In the FY 2025/2026, the Council commits to ensuring all the programmes and processes are implemented in accordance with set standards by conducting two quality audits to check our level of conformity with set standards;

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Internal quality audits conducted	No.	3.00	6/30/2026

C269_20 - Production Unit Enhanced

In the FY 2025/2026, the Council commits to promote income-generating activities, with a focus on yoghurt production as a value addition venture that equips trainees with practical skills while aligning with TVET's goal of integrating training with enterprise for institutional growth and sustainability.

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Yoghurt Production Operationalized	%	100.00	6/30/2026

C269_2 - Science, Technology, and Innovation (STI) Mainstreamed

In the FY 2025/26 the Council commits to entrench Science Technology and Innovation into its programmes to facilitate the attainment of the national development agenda by ensuring the following:

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Collaborations and Partnerships in RSTI established	%	45.00	6/30/2026
2.	Technology(ies) and/or innovation(s) transferred	%	55.00	6/30/2026

C269_3 - Project completion rate

In the FY 2025/2026, the Council commits to complete the projects as indicated in project implementation matrix:

	Sub-Indicator	Unit of Measure	Target	Completion Date
1.	Project completion rate	%	100.00	6/30/2026

D. Implementation of Presidential Directives

D1 - Implementation of Presidential Directives

In the FY 2025/2026, the Council commits to implement Presidential directives as provided in the Directive Matrix in Annex IV. In addition, the Council will implement any other presidential directives issued between 1st July 2025 to 30 April 2026:

	Sub-Indicators	Unit of Measure	Target	Completion Date
1.	Presidential Directives Implemented	%	100.00	6/30/2026

E. Affirmative Action in Procurement

E1 - Access to Government Procurement Opportunities

In FY 2024/2025, the procurable budget was higher due to capital projects, which are not included in FY 2025/2026. For FY 2025/2026, the Council commits to allocate at least 30% of the procurement budget (Kshs. 341,480,648.95), equivalent to Kshs. 102,444,194.69, to Youth, Women, and Persons with Disabilities (PWDs). This allocation is guided by the budget framework. In addition, the Council will:

a) Build the capacity of the three target groups through training on government procurement procedures, requirements for accessing government procurement opportunities and on the specific opportunities available in the Polytechnic.

b) Prequalify registered groups as an affirmative action

c) Submit to PPRA a summary of the procurement opportunities allocated to the target groups in the prescribed format.

d) Facilitate of quick processing of payments.

e) Submit a summary of the procurement opportunities allocated to PWDs to NCPWD

The target will be implemented as follows:

	Sub-Indicators	**Unit of Measure**	**Target**	**Completion Date**
1.	30% of the total procurement budget of (Kshs 341,480,648.95) Reserved and awarded to Youth, Women and Persons with Disability	Kshs.	102444194.69	6/30/2026
2.	2% of the 30% reserved and awarded to PWDs	Kshs.	2048883.89	6/30/2026

E2 - Promotion of Local Content in Procurement

In FY 2025/2026, the Council commits to allocate at least 40% of the total procurement budget of Kshs. 341,480,648.95 towards the purchase of locally manufactured goods and services, and to submit quarterly reports to the State Department for Industry. This amount is lower compared to FY 2024/2025, owing to the absence of capital projects. Implementation will be carried out as follows:

	Sub-Indicators	**Unit of Measure**	**Target**	**Completion Date**
1.	A minimum of 40% of the Procurement Budget reserved for local goods and services.	Kshs.	136592259.58	6/30/2026

F. Cross - Cutting

F1 - Asset Management

The aim of this target is to standardize asset management processes–covering identification, recording, disclosure, and reporting–while ensuring the maintenance of asset registers, safeguarding of assets, and the efficient, lawful disposal of idle or unserviceable assets through well-established systems that promote prudent use for optimal economic and social benefit. Public sector entities are required to submit quarterly and annual reports to The National Treasury & Economic Planning using the prescribed format via the email nalm@treasury.go.ke. In FY 2025/2026, the Council commits to do the following:

	Sub-Indicators	**Unit of Measure**	**Target**	**Completion Date**
1.	Verified and updated Assets Register maintained	%	30.00	6/30/2026
2.	Asset ownership documents acquired	%	30.00	6/30/2026
3.	Idle Assets Disposed	%	40.00	6/30/2026

F2 - Youth Internships/ Industrial Attachments/ Apprenticeships

In FY 2025/2026, the Council commits to engage 38 youth, which is 11% of the in-post (350), as follows:

	Sub-Indicators	**Unit of Measure**	**Target**	**Completion Date**
1.	Industrial Attachments	No.	34.00	6/30/2026
2.	Internships	No.	4.00	6/30/2026

F3 - Competence Development

The Institutional Skills Gap Analysis and Staff Training Needs Assessment are within their validity periods and are not required this cycle. This target aims to enhance employee competence and institutional performance by addressing identified skills gaps through appropriate interventions and implementing effective performance management via target setting, staff appraisals, and action on appraisal recommendations. In the FY 2025/2026, the Council commits to:

	Sub-Indicators	Unit of Measure	Target	Completion Date
1.	Interventions to address the Identified skills gaps and training needs executed through, recruitment, outsourcing, capacity building, training, coaching, or mentoring.	%	38.00	6/30/2026
2.	Annual staff training projections prepared	%	12.00	12/31/2025
3.	Employee Performance Management undertaken as follows: i. Individual employees' annual performance targets for FY 2025/26 set in the prescribed format (12%). (ii) Staff Performance Appraisal for all employees, undertaken, and the appraisal report for the FY 2024/2025 compiled (19%) (iii) Develop an action plan and implement the recommendations emanating from the staff appraisal reports (19%)	%	50.00	6/30/2026

F4 - National Values and Principles of Governance

In the FY 2025/2026, the Council commits to Implement four (4) commitments and submit in the prescribed format an Annual Progress Report on the 2024/2025 implementation of the commitments and way forward captured in the 2023 Annual President's Report on National Values and Principles of Governance

	Sub-Indicators	Unit of Measure	Target	Completion Date
1.	(i) Adherence to the provisions of Article 10 of the Constitution enhanced through civic education, training and sensitization and mainstreaming of national values and principles of governance to all Heads of departments, students' leaders and class representatives; (ii) Measures to improve accountability and openness in the management of the Polytechnic implemented by involving all HoDs in the budgeting process (iii) Gender and disability mainstreaming in service delivery upscaled by Establishing Gender and Disability Committees, data collection & monitoring and, conducting sensitization for staff on gender sensitivity and disability inclusion (iv) Measures to enhance nationhood and national identity Implemented by organizing polytechnic cultural week to showcase different cultures	%	40.00	7/15/2026
2.	The Annual Report on measures taken and progress achieved in the realization of National Values and Principles of Governance submitted in the prescribed format	%	60.00	7/15/2026

ANNEX III: PROJECT IMPLEMENTATION MATRIX

SNo	Project Name	Project Description	Location	Total Estimate Cost	Current Status (status of physical completion)	Allocation for FY 2025/2026	Expected Deliverables (Outputs) for FY 2025/2026
1.	TVET greening program	Install solar panels and hybrid inverters for the borehole.	Kabete National Polytechnic	5000000.00	0	5000000.00	Installed solar panels and hybrid inverters

ANNEX IV: PRESIDENTIAL DIRECTIVES MATRIX

SNo	Directive	Description	Date Issued	Timeline	Total Estimated cost	Allocation for FY 2025/2026	Key Deliverables for FY 2025/2026
1.	National Tree Growing Restoration Campaign	The President launched the National Tree Growing and Restoration Campaign to grow 15 billion trees for restoration of 10.6 million hectares by 2032 on 21st December, 2022. This initiative is expected to increase forest and tree cover from 12% to 30% by 2032.	12/21/2022	30-06-2026	200000.00	200000.00	The Council commits to; (a) Grow a minimum of 9000 Trees Grown (70%); (b) Mobilize key stakeholders in liaison with the State Department for Forestry to conduct three (3) tree planting/growing events in the year (30%)
2.	Implement TVET MIS	To implement the use of TVET MIS within the institute to manage the trainers and Trainees records.	7/6/2020	30-06-2026	0.00	0.00	Uploaded details of Trainers and Trainees on TVET MIS

3.	Corruption Prevention	The directive is in line with the provisions of Section 9 (1) of the Anti-Bribery Act, Cap 79B and Anti-Bribery Regulation and Guidelines 2022 for the purpose of prevention of bribery and corruption in the public and private entities	6/30/2025	30-06-2026	200000.00	200000.00	i. Anti-bribery and Corruption Mitigation Plan and Procedures Developed (40%) ii. Corruption Mitigation Plan and Procedures Implemented (40%) iii. Capacity Building on Corruption Prevention undertaken (20%)